

Rules for the Implementation of Financial Aid Program
Veteran Affairs Education Benefits
at the Jagiellonian University in the academic year 2016/2017

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1. Introduction

Jagiellonian University International Students Mobility Office is dedicated to providing Veterans and their dependents the best possible services at the Jagiellonian University (the JU).

2. Jagiellonian University Degree Programs Approved by the VA

The Jagiellonian University in Kraków offers degree programs that are approved by the Department of Veteran Affairs (VA):

- MA in Cultural Studies: TransAtlantic Studies ([link](#))
- MA in European Studies (five study tracks) ([link](#))

The program which is not on the list may be approved by the VA.

If you are interested in one of the programs offered by JU which is not on this list, the JU can apply for approval from the VA for that degree program.

3. Veterans Aid

The Jagiellonian University in Kraków has degree programs that are listed as approved training by the Department of Veterans Affairs (facility code: 11000290).

Student has to check with the Department of Veterans Affairs that the program chosen to study is covered by VA Benefits.

For more information please contact:

Department of Veterans Affairs, Regional Processing Office, P.O. Box 4616, Buffalo NY 14240-4616, Phone: 800-827-1000, or visit their website.

3.1 Post 9/11 GI Bill

In the academic year 2016/2017, the Jagiellonian University accepts and manages the Post 9/11 GI Bill (Chapter 33, Title 38 U.S. Code). Generally, an individual who served minimum of 90 days on active duty after September 10, 2011, will be eligible under the program.

For more information about the program please contact:

Department of Veterans Affairs, Regional Processing Office, P.O. Box 4616, Buffalo NY 14240-4616, Phone: 800-827-1000, or go to: <http://benefits.va.gov/gibill/>

After you have filled out the application and been approved by the VA, please contact Jagiellonian University International Students Mobility Office at bartosz.ryt@uj.edu.pl or k.wojczuk@uj.edu.pl

3.2 Yellow Ribbon Veterans Scholarship

The Yellow Ribbon Scholarship helps Veterans who have served in the U.S. military. Due to foreign schools status, the JU is not eligible to participate

4. Basic rules

- 4.1 The VA cannot award benefits for distance learning or independent study courses. All students must be in residence (on campus) and all courses must be attended in-person in a formal classroom setting.
- 4.2 Tuition and fee payments under the Post 9/11 GI Bill are sent by paper check.
- 4.3 Tuition and fee payments are sent directly to the Jagiellonian University and not to the student.

5. School Responsibilities

- 5.1 The Jagiellonian University keeps informed of the enrolment status of the Veterans and other eligible persons using basic forms, such as:
 - 5.1.1 Enrolment Certification (VAF 22-1999) to report tuition, fees, enrolment dates, term dates.
 - 5.1.2 Notice of Change in Student Status (VAF 22-1999B) to report all changes to enrollment information.
 - 5.1.3 Monitor student's grades to ensure that student is making satisfactory progress; report unsatisfactory progress.
 - 5.1.4 Monitor student's conduct and report when student is suspended or dismissed for unsatisfactory conduct .
 - 5.1.5 Report one term at the a time.
 - 5.1.6 The Jagiellonian University may use paper forms or electronic enrollment (VA-ONCE). Changes and enrollments are reported within 30 days.
- 5.2 Keep the State Approving Agency (SAA) informed of:
 - 5.2.1 New programs and changes in current programs
 - 5.2.2 Changes of academic policies and procedures
 - 5.2.3 Changes of address, phone numbers, certifying officials
 - 5.2.4 Any other information required by the SAA
- 5.3 Maintaining records of VA students and making the records available for inspection.
 - 5.3.1 Retain file of VA papers submitted and records of academic progress, program pursuit, etc.

5.3.2 Maintain records for at least three years following the student's last date of attendance

6. Procedure

1. Veteran checks to make sure the program of study is covered by the Post 9-11 GI Bill.
2. Veteran applies with VA.
3. Veteran receives Certificate of Eligibility.
4. Veteran mails copy of Certificate of Eligibility to Jagiellonian University International Students Mobility Office.
5. Jagiellonian University Certifying Official sends letter of enrollment to VA Office of Foreign Schools.
6. Jagiellonian University Certifying Official certifies student tuition fees.
7. Student receives stipend.
8. Jagiellonian University receives tuition payment.

For more information about the Post 9/11 GI Bill please visit the Department of Veterans Affairs *website*.

7. Official Contact Information

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