………………………………………………..

*(Place, date)*

{headed notepaper of organisation}

**INTERNSHIP CONFIRMATION**

This is to confirm that ...…………………………………………………… *(Company name, address)* hereby declare to offer work placement to …………………….………………………………………… *(Student’s name)* within the Erasmus+ Programme.

1. Planned dates of start and end of the placement period[[1]](#footnote-1): from ……………………….. *(day / month / year)* till ……………………….. *(day / month / year)*, that is …………… / …………… weeks / months.
2. Language of work placement: ………………………….…………………… *(state all languages student is required to use during the placement)*
3. Tasks of the trainee (brief description):

….…………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………..

1. We will provide student with financial support:

□ YES □ NO Amount: …………………….. *(in local currency per month)*

1. Contact person / coordinator from the host organisation:

Name: …………………………………………………………………….

Position: …………………………………………………………………….

E-mail: …………………………………………………………………….

Phone: …………………………………………………………………….

SIGNATURE AND STAMP

…………………………………………….

1. Minimum duration of placement is 2 months (1 month is equal to 30 days) [↑](#footnote-ref-1)